

SUMNER COUNTY BOARD OF EDUCATION

Sumner County Schools SCHOOL SUPPORT ORGANIZATION AGREEMENT

(Revised 2023)

The following Agreement must be completed and signed by the School Support Organization representatives and the school principal prior to any activities being undertaken by the School Support Organization. Pursuant to section 49-604, TCA.

This agreement is hereby entered into this _____ day of _____, 20____ by and between the Sumner County Board of Education ("SCBOE") and the School Support Organization ("SSO") listed below for the 20____ - 20____ school year:

Name of the SSO : _____

The following documentation must be submitted to the SCBOE Internal Audit Department no later than August 1st each year :

- 1) Copy of signed SSO Agreement
- 2) The Completed SSO Verification Checklist (filled out completely and with copies of the requested annual reports & forms indicated on the checklist)

The School Support Organization agrees to:

- 1) Maintain its status as a legal nonprofit organization as required by Tennessee State law and/or IRS regulations (if a 501c3 organization).
- 2) Abide by all applicable Federal, State and local laws, ordinances and regulations, and SCBOE policies and procedures in its activities. Operate within the organizations by-laws.
- 3) Abide by the School Support Organization Financial Accountability Act and the guidelines in the Model Financial Policy (for School Support Organizations - developed by the TN Comptroller of the Treasury – updated version May 2020).
- 4)

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**SUMNER COUNTY BOARD OF EDUCATION
SCHOOL SUPPORT ORGANIZATION
VERIFICATION FORM & CHECK LIST**

SSO Name: _____

The president or designee of the School Support Organization (SSO) shall complete this checklist, by initialing each item, and submitting the checklist with copies of the requested documents, as applicable, to the SCBOE prior to the August 1st

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