



Except as described below, the original bid document remains unchanged. The bid documents are modified and/or clarified, as follows:

**In an effort to meet the COVID-19 guidelines to minimize exposure, the Sumner County Board of Education will be temporarily modifying process is conducted. Therefore until further notice, SCS will be converting public sealed bid openings, that are normally attended by bid respondents, to an electronic format.**

**The electronic format will ensure that the sealed bid process is conducted while safeguarding the participants and avoiding physical and social contact. Bidders will email their secure, competitive bid response in .pdf format to the following email address: [purchasing@sumnerschools.org](mailto:purchasing@sumnerschools.org). Bid responses must only be emailed to the specified address, do not copy other email address. Bidders are encouraged to send a test email to confirm proper communication between parties. Deadlines will be strictly enforced. Bid responses submitted out of compliance with specified timelines will be rejected. In compliance with TCA 12-4-116, SCS shall continue to accept hard copy proposals from small businesses and minority-owned businesses.**

SCS shall only accept email bid responses during the timeline established in the Schedule of Events. Bid responses received earlier or later than the specified timeline will be automatically rejected, and a re-submission will not be allowed.

Responses will be opened and reviewed following the Submission DEADLINE.

#### 4. Schedule of Events

	March 12, 2020
	March 31, 2020
	April 7, 2020 @ 1:00 p.m. Local Time
	April 7, 2020 11:00 a.m. thru 1:00 p.m. Local Time

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Sumner County Board of Education