

INVITATION TO BID (ITB)

NUMBER: 20220118

SUMNER COUNTY BOARD OF EDUCATION

RFP Title: Chassis Truck

Purchasing Staff Contact:

Chris Harrison	Janice Wright
Purchasing Supervisor	Purchasing Coordinator
615-451-6560	615-451-6569
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Release Date: January 13, 2022

Proposal Due Date: January 18, 2022 @ 10:00 am Local Time

NOTICE TO PROPOSERS

There may be one or more amendments to this ITB. In order to receive communication for any such amendments issued specifically to this ITB, the proposer must provide the information requested below to the Sumner County Board of Education (SCS) Purchasing Department. The information may be sent by email to: Chris Harrison, Purchasing Supervisor, chris.harrison@sumnerschools.org. SCS will send amendments only to those proposers which complete and

1. Specification

SCS is soliciting this ITB to secure bid pricing for a chassis truck. The bid price must include cost to deliver the vehicles to the SCS Support Services Facility.

Delivery Address: Sumner County Board of Education
Attn: Support Services Department
1500 Airport Road
Gallatin, TN 37066

SPECIFIC INFORMATION

SCS shall accept products that meet or exceed the performance and workmanship of the information referenced in the ITB document. Bidders are to notify the Purchasing Supervisor if the specifications are not perceived to be open and fair.

Include a sales sheet with all the features included on the proposed vehicle.

Cab Over Truck

- 2021 or newer, non-titled, never leased
- Equal to or better than Dodge Ram 5500 Tradesman Chassis Truck
- 6.7L turbo diesel engine (minimum)
- 6-speed Automatic Transmission
- 84" C/A
- 4x4
- Must include Power Takeoff Prep.
- Standard Features: Power windows and door locks, air conditioning, heater, defroster, etc.
- 60-month Power Train Warranty

The truck must be available for immediate delivery/pickup.

2. Source Selection and Contract Award

- Award, if made, will be made to the proposer submitting the lowest cost proposal and whom is also determined to be Responsive.

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- To comply with the [Tennessee Lawful Employment Act \(50-1-702 and 50-1-703\)](#), non-employees (in

7.B IRS Form W9

Request for Taxpayer Identification Number (TIN) **W-9**

Give Form to the Form

1. Name (as shown on tax records)

2. Address (as shown on tax records)

3. City, state, and ZIP code

4. Taxpayer Identification Number (TIN)

5. Social Security Number (SSN)

6. City, state, and ZIP code

7. List account number(s) here (optional)

Part II Certification

8. I am a U.S. citizen or resident U.S. person (check one)

ATTACHMENT 7.D – Standard Terms & Conditions
SUMNER COUNTY BOARD OF EDUCATION (SCS)

1. PREPARATION AND SUBMISSION OF BID.

- a. Failure to examine any drawings, specifications, or instructions will be at the proposer's risk. Any deviation from the stated terms, conditions and specifications must be coordinated with and approved in writing by the SCS Purchasing Supervisor.
- b. RFP/ITB SUBMITTAL / SIGNATURE: Proposal shall give the full name and business address of the bidder. If the proposer is a corporation, the name shall be stated as it is in the corporate charter. Proposals must be signed in ink by the proposer's authorized agent. Unsigned proposals will be rejected. Proposals are to be sealed and the outside of the envelope is to reference the RFP/ITB number. The person signing the proposal must show their title, and if requested by the institution, must furnish satisfactory proof of his or her authority to bind his or her company in contract. Proposer understands that by submitting a proposal with an authorized signature, it shall constitute an offer to SCS. Proposals must be typewritten or in ink; otherwise they may not be considered. Purchase orders will be issued to the firm name appearing on the W9. Electronic submissions via email, fax, etc. shall not be accepted.
- c. SCS is not responsible for any costs incurred by any vendor pursuant to the RFP/ITB. The vendor shall be responsible for all costs incurred in connection with the preparation and submission of its proposal.
- d. All proposers must be in compliance with [T.C.A. § 62-6-119](#) at the time of proposal submission and provide evidence of compliance with the applicable provisions of the chapter before such proposal may be considered.
- e. Proposals are to be received in the location designated in the RFP/ITB no later than the specified date and time. Late submissions will NOT be opened or considered.
- f. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent to error and must be initialed in ink by person signing the proposal.
- g.

10. PROHIBITION ON HIRING ILLEGAL IMMIGRANTS. Tennessee Public Chapter No. 878 of 2006, T.C.A. §12-3-309, requires that Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize the services of illegal immigrants in the performance of this Contract. The attestation shall be made on the form, Attestation re Personnel Used in Contract Performance (" the Attestation"), which is attached and hereby incorporated by this reference. STst(S P9(s)4Ms)4f(SCY5(s)5)-1r
11. SALES AND USE TAX. Before the Purchase Order/Contract resulting from this RFP/ITB is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax as required by T.C.A. §12-3-306.
12. ASSIGNMENT. Neither the vendor nor SCS may assign this agreement without prior writtent5912 nroent th usn thr5(u)5(t)-p306.